

Form 2: HSU PPSC-SW Program Application Checklist

Successful completion of the HSU PPSC-SW Program allows a social worker to be recommended to the California Commission on Teacher Credentialing (CTC) for the California State Pupil Personnel Services Credential (PPSC) in School Social Work. To apply for the HSU Department of Social Work PPSC-SW Program:

- Review the PPSC-SW Program Handbook available on the HSU Department of Social Work website.
- Confer with the PPSC-SW Program Coordinator to discuss your interest in the program and review eligibility requirements.
- Submit a completed application packet (Program Application; proof of CBEST, TB screening, and Certificate of Clearance; official transcripts; School-based Learning Agreement and Evaluation) to the HSU Department of Social Work between January 1 and March 30 before the summer in which you will take the required additional coursework.

To be recommended for the PPSC from the California Commission on Teacher Credentialing (CTC), candidates must:

- Complete and pass SW 670 and SW 671
- Complete the required hours of school-based practice (see the HSU PPSC-SW website for specifics)
- Pass the CBEST (California Basic Educational Skills Test) or satisfy the Basic Skills Requirement (BSR)
<https://www.ctc.ca.gov/docs/default-source/leaflets/cl667.pdf?sfvrsn=46>
- Obtain a TB screening
- Obtain live scan fingerprinting (separate from any that is required for your internship) and Certificate of Clearance
<https://www.ctc.ca.gov/docs/default-source/leaflets/41-ls.pdf?sfvrsn=0>
- Obtain official bachelor's and MSW transcripts
- Pay all required state application fees (fingerprints, applications, CBEST, etc.)
<https://www.ctc.ca.gov/docs/default-source/leaflets/cl659.pdf?sfvrsn=4>
- Complete the School-based Learning Agreement and Evaluation
https://socialwork.humboldt.edu/sites/default/files/ppsc-sw_-_school-based_internship_learning_agreement_and_evaluation_0.pdf
- Complete Form 1: HSU Post-MSW PPSC-SW Program Application
https://socialwork.humboldt.edu/sites/default/files/ppsc-sw_application.pdf

