**Form 2: HSU PPSC-SSW Program Application Checklist**

Successful completion of the HSU PPSC-SSW Program allows a social worker to be recommended to the California Commission on Teacher Credentialing (CTC) for the California State Pupil Personnel Services Credential (PPSC) in School Social Work. To apply for the HSU Department of Social Work PPSC-SSW Program:

• Review the HSU PPSC-SSW website.

• Confer with the PPSC-SW Program Coordinator to discuss your interest in the program and review eligibility requirements.

• Submit a completed application packet (Program Application; proof of CBEST, TB screening, and proof of Certificate of Clearance; official transcripts; School-based Learning Agreement and Evaluation) to the HSU Department of Social Work between January 1 and March 30 before the summer in which you will take the required additional coursework.

To be recommended for the PPSC from the California Commission on Teacher Credentialing (CTC), candidates must:

❑ Complete the required hours of school-based practice (see the HSU PPSC-SSW website for specifics)

❑ Pass the CBEST (California Basic Educational Skills Test) or satisfy the Basic Skills Requirement (BSR) <https://www.ctc.ca.gov/docs/default-source/leaflets/cl667.pdf?sfvrsn=46>

❑ Obtain a TB screening

❑ Obtain live scan fingerprinting (separate from any that is required for your internship) and Certificate of Clearance.

 Instructions: <https://www.ctc.ca.gov/docs/default-source/leaflets/cl900.pdf?sfvrsn=b6bd8b52_4> Document:

 <https://www.ctc.ca.gov/docs/default-source/leaflets/41-ls.pdf?sfvrsn=0>

❑ Obtain official bachelor’s and MSW transcripts

❑ Pay all required state application fees (fingerprints, applications, CBEST, etc.) <https://www.ctc.ca.gov/docs/default-source/leaflets/cl659.pdf?sfvrsn=4>

❑ Complete the School-based Learning Agreement and Evaluation (see the HSU PPSC-SSW site for that document)

* Complete Form 1: HSU Post-MSW PPSC-SW Program Application (see the HSU PPSC-SSW site for that document)

 ❑ Complete and pass SW 670 and SW 671 (summer courses through HSU PPSC-SSW

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